

Brightwood PTA Volunteer Sign-Up 2016-2017

We'd love your help! Please take a look at the list of events/activities below and place a checkmark next to the ones you'd be interested in, whether it be volunteering or just getting more info. Once complete, please return to your child's teacher or the front office. A board member or committee chair will contact you to provide more details on the event(s). Please contact Diane Salazar at dianesalazar17@gmail.com with any questions. **Thank you!**

Parent 1 Parent/Guardian Name: _____ Primary phone: _____ home/work/cell Secondary phone: _____ home/work/cell Email: _____		Parent 2 Parent/Guardian Name: _____ Primary phone: _____ home/work/cell Secondary phone: _____ home/work/cell Email: _____	
Child's name(s)	Grade	Teacher	Room Number

**** Check this box if you have already met the AUSD Volunteer Registration requirements in a previous school year, have evidence of clearance at the Brightwood School office, and you are interested in continuing to volunteer with PTA-related activities in 2016-2017.

If so, what is the level category of your volunteer status?
 Level I ____ Level II ____ Level III ____ Don't know _____

Grade-Level/Classroom Help

- Classroom helper** (Room Parent? Y/N) – Classroom activities and assist teachers with events for your child's class.
- Field trip chaperone** – Assist your child's teacher in accompanying the class on field trips.
- Grade-level fundraising** – Movie Night/Magic Night/ Talent Show

School Events/Activities

- PTA Membership Drive** (Aug 17th – Sept 4th) – Assist Committee Chair with recording new-member contact information and monies collected.
- Staff Luncheon** (Aug 28th, Dec 4th, May 13th) – Show our Brightwood Staff your appreciation! Volunteer to serve lunch to our teachers and staff or donate food. Different shifts available.
- Chocolate Fundraiser** (Sept 8th – Oct 2nd) – Help with our biggest fundraiser of the year! Distribute chocolate to students/families after school. Different shifts available.
- Hearing Screening** (Sept 16th)
- Vision Screening** (Sept 24th) – Help serve refreshments to the Lions Club, who offers free vision screening to our students.

MORE ON BACK...

School Events/Activities Continued....

- **Brightwood Bucks Store** – help students redeem their “Brightwood Bucks”, as part of the school reward system.
- **Youth Fair** – Our biggest community event of the year! Help with organizing the event and making it a success!
- **Book Fair** (October 26th – 30th/March 14th – 18th) – One of our students’ favorite events! Help with our bi-annual book sale and promote the importance of reading. Different shifts available.
- **College/Career Night** (Jan 13th) – Help committee chair plan and organize event.
- **Talent Show** (April 15th) – Help our students shine and show off their talents! Direct and produce the annual student talent show. Coordinate auditions, rehearsals, and show. Tons of fun!
- **Earth Day** (April 24th) – Pledge an act of green and show our students they can make a difference! Help committee chair with planning and organizing this wonderful event.
- **Science Fair** (May 20th) – Participate in science experiments & stimulate students’ minds! Help committee chair with planning and organizing this exciting event.
- **Website committee** – Are you tech savvy? Help with updating PTA website, calendar and events and provide ideas on improving website.
- **Box Tops for Education/Labels for Education** – Clip them and bring them to school. Help with box tops collection, counting, and contests.
- **HSA & Founders’ Day committee** – Plan ways for PTA to recognize the time, dedication and effort of volunteers and community partners.

Additional Notes About Volunteering

Live Scan/Fingerprinting – With the exception of the Youth Fair, if you plan on volunteering on field trips, in the class room or anywhere on campus, you will need to go through the district to get fingerprinted. Please complete the AUSD Volunteer registration form, which can be obtained at the front office or downloaded from the AUSD website (http://www.ausd.us/apps/pages/index.jsp?type=d&uREC_ID=222760&pREC_ID=488806) and return the form to the front office to Maria Torres, who can provide details on next steps. Once you are cleared, **and as long as you volunteer at least once a year**, your clearance will stay in effect until you leave the school/district.

Submit Your Hours:

It is very important that we keep track of all of our volunteer hours. Some school grants and funding can only be given to schools with a certain amount of parent participation measured in volunteer hours. You can submit any school volunteer hours along with the related activity and your child’s name, teacher, and grade to tangwonghistorian2015@gmail.com or record them in the volunteer hours binder at the office.

School Rules:

When you volunteer at a school campus, please follow rules explained by school staff. Please stop by the office FIRST before going to the classroom to sign in and get a badge. Your cooperation will keep things running smoothly, and you'll be modeling good behavior for our students.

Identification:

Schools require that all visitors check in at the office and wear identification while on campus. Also, if you are a new volunteer, check in at the school office to introduce yourself to the office staff.